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ABSTRACT

This book provides higher education faculty practical suggestions for efficient and effective teaching and assessment of students and evaluation of teaching quality. Chapter 1 is an introduction to the book and its format. The format follows a schema developed to show the general process of planning and teaching a course which should be first planned generally and developed in five steps: (1) plan, (2) prepare, (3) present, (4) assess, and (5) evaluate. Chapter 2 outlines the planning and development of a typical course. Chapter 3 looks at the preparation of course materials suitable for a range of teaching methods. Chapter 4 looks at all aspects of the teaching/learning activity from formal lecturing to independent learning. Chapter 5 discusses assessment, from formal examinations to self-assessment. The sixth chapter considers how the individual teacher might respond to pressures for accountability. Chapter 7 compares different teaching strategies in terms of use of resources and relative efficiency. Chapter 8 addresses some of the teaching issues raised by changes currently happening in the higher education field. An appendix lists 12 important journals on higher education teaching and many institutions and organizations around the world concerned with promoting new ideas in higher education teaching. (Contains 84 references.) (JB)

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